

**Summary of “Issues Raised” during Waverley town and Parish Workshop**

Issue raised	Information
Communication in emergencies Who will replace PCT/NHS Trust as CAT 1 responders?	No information currently
Could T&P's be represented at the Surrey Local Resilience Forum?	<p>It was agreed that T&amp;P's would benefit from being involved in SLRF activity (and that SLRF could benefit from working more closely with T&amp;P's)</p> <p><b>Update:</b> Pauline Whitehead has raised this with the Chair of the Surrey Association of Town &amp; Parish Councils. Aaron Carter has raised it with LRF colleagues. Following a presentation that Surrey Emergency Planning gave to the Surrey Association of Town &amp; Parish Councils, they [the Association] sought a higher profile and presence in the Emergency Planning arrangements in Surrey. It was not thought appropriate or practical that this should be at LRF or ISLG level but might be more appropriate and would perhaps be more relevant at DEPLO level. DEPLO is the bi-monthly meeting of all Surrey district and borough emergency planning officers. There may also be scope to include T&amp;P rep within a Community Resilience group if this is formed.</p>
Maniac with a gun?	Cannot legislate or plan for every eventuality. Importance is to have an emergency plan that can be used to fit the scenario. Communication to residents and activating other communication / reporting channels is of high importance regardless of the scenario.
Human reaction in our emergency (looking and gawping and getting in the way)	Was acknowledged that this would always happen. Important for the Town / Parishes to assist with coordinating efforts of volunteers. If the Town / Parish is organised, then teams / leaders will know what tasks they should be doing and volunteers can be

	directed to assist those tasks.
Sharing Emergency Plans	It is important to share emergency plans, especially with Waverley and neighbouring Towns / Parishes (even if it is over a County boundary). It is also important to share with the public. However, it was stressed that certain information (especially personal contact details, refuge locations) should not be entered into the public domain. Towns and Parishes should consider two versions of their plan.
Lessons learned/wash-up/to involve T's and P's too	Waverley acknowledged that although wash-up sessions had taken place with other LRF partners, the Towns and Parishes had not been greatly involved to date. It is hoped that with the Town and Parishes increased involvement in emergency planning, the overall communication channels will be greatly improved.
Identify someone with media skills	It was agreed that a high profile localised incident would bring the country's media onto the doorsteps of local people. It was agreed that giving some information to the media and using the media to benefit the progression of the incident, is better than giving them no information. The group was advised that the Police would take the lead on communicating with the media and that no unconfirmed (by the Police) information should be given to the media. This inevitably leads to bad stories. Someone should be identified as being the spokesperson. This was seen as a good opportunity to promote the fact that there are emergency plans in place and focus on saying how they are working together with Police and other agencies to resolve, etc. etc.
Advice/communication to individuals to improve preparedness eg own sandbags/grit/torch/radio with batteries.	The following websites provide good information for local people to prepare for emergencies. This information could be added to Town / Parish newsletters, or if a resource register survey is to be conducted. This would also be a good opportunity to promote what Towns and Parishes are doing to prepare. <a href="http://www.cabinetoffice.gov.uk/ukresilience.aspx">http://www.cabinetoffice.gov.uk/ukresilience.aspx</a> and <a href="http://www.preparingforemergencies.gov.uk/">www.preparingforemergencies.gov.uk/</a>
Identify vulnerable individuals. Can we share this information and co-ordinate	The SLRF has an identifying vulnerable people plan and various agencies would be contacting vulnerable people who they have a duty of care towards during certain

	<p>emergency situations. If needed, it was acknowledged that the T&amp;P's maybe asked to help vulnerable people.</p> <p>It was acknowledged that if the T&amp;P's are aware of any vulnerable people in need, then they should be reported to Waverley (and emergency services if need is imminently life threatening).</p> <p>It was asked if Waverley could let the T&amp;P's know the list of vulnerable people they had contacted who were ok. The T&amp;P's would then not immediately need to check on these.</p> <p>This issue will be addressed in due course. Some work will have to be done on issues such as data protection / data sharing.</p>
Who should be the Emergency Co-ordinator (Clerk to Council?)	Those who had already completed their emergency plans had mostly identified the Clerk as the Emergency Coordinator. However, those Clerks present stated that this wasn't a role in isolation and that their emergency planning committees share the tasks.
Waverley – responsibilities and resources – share these with T's and P's	Waverley will share it's Emergency plan with all T&P's. This will identify Waverleys roles, responsibilities, resources and capabilities.
UPS – Uninterruptible power supply – for e-mail	One Parish identified the benefits of having a UPS. Would provide extended time of power during a power outage (without the high cost of a generator).
Snow ploughs	<p>Many stated that local people / farmers had plough attachments that could be used in snow. SCC do have contracts with some farmers and these were utilised during the snow in January.</p> <p>Before any ploughs are used on the highway they must be checked by SCC. If any volunteers wish to join this arrangement, then they should contact Simon Mitchell, SCC Winter Maintenance Manager on <a href="mailto:simon.mitchell@surreycc.gov.uk">simon.mitchell@surreycc.gov.uk</a></p>
Numbers of SCC highways teams in Waverley? What is the gritting and gully cleaning programme and street cleaning? Referring to the risk of flooding.	No information currently.
Could strategic stocks of sandbags be pre-	Waverley's sandbag policy is that they will (through Veolia) supply sandbags to

<p>distributed for T&amp;Ps to allocate locally during flooding event</p>	<p>properties that are in imminent danger of flooding. Waverley does not have a duty to provide these and some Surrey Boroughs do not provide any. Waverley needs to keep a certain stock at the Veolia depot to meet it's current policy. If Waverley were to distribute sandbags to T&amp;Ps then Waverley stock would need to be replenished at a cost. Cranleigh and Bramley have already bought a stock of sandbags from Veolia.</p> <p>Paul Frame demonstrated the new "floodsaxs". These are sandbags that can be vaccum pack stored, very lightweight and inflate for use by absorbing water before being deployed. They can also be dried out for re-use. These can be purchased through Veolia.</p>
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